Michael P. Gardner, MD Ethan B. Fram, MD

19260 SW 65th Ave. Suite 310 Tualatin, OR 97062 **Phone**: 503-692-1200 **Fax:** 503-692-1220

Demographic Information						
Patient Name:			Preferred Name/Nickname:			
Mailing Address:			l			
City:			State:		Zip Code:	
Email Address:		I				
Cell Phone:	Date of Birth:			SSN:		
Gender:				L		
Marital Status:	Iarital Status: If Married, Spouse's Name:			Spouse's Cell Phone:		
Emergency Contact Name:				Phone #:		
Relationship:						
	Insura	nce Inf	ormation	1		
Primary Insurance:			Phone Number:			
Subscriber Name:			Date of Birth:			
Subscriber ID:				Group #:		
Secondary Insurance:				Phone Number:		
Subscriber Name:				Date of Birth:		
Subscriber ID:			Group #:		p #:	
	Care T	eam Inf	ormatio	n		
Referring Dr:			Primary Care Dr:			
Preferred Pharmacy:			City:			

Michael P. Gardner, MD Ethan B. Fram, MD

19260 SW 65th Ave. Suite 310 Tualatin, OR 97062 **Phone**: 503-692-1200 **Fax:** 503-692-1220

Patient's Nam	e:			Height:		Weig	ght:
Do you curr	ently have or h	ave you had tl	he followin	g in the last 6	months? Pl	ease chec	k Yes or No
Weight Los	s □Yes □No	Loss of	Vision	□Yes □No	Pneumo	nia	□Yes □No
Fever	□Yes □No	Prior S	troke	□Yes □No	High blood p	ressure	□Yes □No
Fatigue	□Yes □No	Difficulty sv	wallowing	□Yes □No	Abdomina	l pain	□Yes □No
Chills	□Yes □No	Chest	pain	□Yes □No	Blood in s	tools	□Yes □No
Poor Appeti	te □Yes □No	Palpita	tions	□Yes □No	Diarrhe	ea	□Yes □No
Dizziness	□Yes □No	Shortness	of breath	□Yes □No	Constipa	tion	□Yes □No
Headache □Yes □No Cough			□Yes □No	Yes □No Back Pain			
	ribe any other our past surger		- Provious	Date of surg			
Allergies:				Reaction:			
Medication:			Dosage:		Frequer	Frequency:	
Social Histo	ry						
Do you currently Smoke/Chew Tobacco? ☐Yes ☐No		*			□Yes □No		
How many years have you used tobacco?		How many packs per day?					
Do you drink alcohol, beer or wine? □Yes □No			In the pas	□Yes □No			
Number per			T				
Do you currently drink coffee or tea? ☐Yes ☐No			If yes, how many cups per day?				
Family Hist				T		1	
	Age if Living	Age at Death	Cancer	Diabetes	Heart Diseas	e High	Blood Pressure
Mother							
Father							
Sibling							
Sibling							

Michael P. Gardner, MD Ethan B. Fram, MD

19260 SW 65th Ave. Suite 310 Tualatin, OR 97062 **Phone**: 503-692-1200 **Fax:** 503-692-1220

BILLING POLICIES AND AGREEMENT

We will bill your insurance company as a courtesy to our patients and will do our best to help you understand the coverage your insurance policy provides. It is important to understand that your policy may not cover all of the allowed charges and claims are ultimately the patient's responsibility. We are happy to work with you to make it easier.

Co-pays are expected at the time of service and account balances are due within 30 days of the statement date. Some elective procedures may require a deposit or payment in full prior to surgery. If you need to make payments arrangements, please contact our billing office. If partial payment amounts are less than \$50/month, or you need more than six months to pay off the balance, you may receive a \$15/month billing fee.

Please bring your insurance cards to each appointment. Without proof of insurance coverage, we may ask you for a deposit or we may have to reschedule your appointment.

If the balance in full, or a mutually agreed payment agreement, or a failed payment agreement has not been cured within 60 days of the statement/demand for payment, your account could be referred to our outside collection agency.

Should your account be referred to our outside collection agency, you could be liable, under this contract, for out of pocket collection cost in the amount of 45% of your unpaid balance at the time of assignment. In addition, should litigation actions be taken by the agency and the agency prevails, you could be held liable for litigation fees as well. Also, be aware the agency has the right to credit report any and all unpaid balance(s) per their Credit Reporting guidelines.

We offer a 25% discount for uninsured patients. You may be asked to pay a \$100 deposit at time of service. Please be aware that you will be responsible for the remaining balance of charges. This discount may not apply to elective procedures. Please contact our business office at (503) 783-0208 to inquire.

CANCELLATION / NO SHOW POLICY

We ask that you call our office at least 48 hours in advance of a cancellation or reschedule. Providing our office with adequate notice will allow us to offer that appointment to another patient. We understand that there may be unavoidable situations that arise, but repeated issues with keeping appointments may result in dismissal from the practice. You may be billed \$75 for a late cancellation or no-show appointment.

By signing below, I agree to the above policies.	
Print Name of Patient (or Representative)	Signature of Patient (or Representative)
Date	

Michael P. Gardner, MD Ethan B. Fram, MD

19260 SW 65th Ave. Suite 310 Tualatin, OR 97062 **Phone**: 503-692-1200 **Fax:** 503-692-1220

ACKNOWLEDGEMENT, CONSENT and HIPAA AGREEMENT

I understand that the office of Michael P. Gardner, M.D. (referred to below as "The Practice) will use and disclose health information about me. I understand that my health information may include information both created and received by The Practice, may be in the form of written or electronic records or spoken words, and may include information about my health history, health status, symptoms, examinations, test results, diagnoses, treatment, procedures, prescriptions, and similar types of health-related information.

I understand and agree The Practice may use and disclose my health information in order to:

- Make decisions about and plan for my care and treatment
- Refer to, consult with, and manage along with other health care providers for my care and treatment
- Determine eligibility for insurance coverage, submit claims and other related information for payment
- Perform various office and administrative functions that support my physician's efforts to provide me with, and be reimbursed for, quality, cost-effective health care.

I understand that I have the right to receive and review a written description of how The Practice will handle health information about me. This written description is known as a Notice of Privacy Practices and describes the uses and disclosures of health information made and the policies followed by the employees, staff and other office personnel of The Practice, and my rights regarding my health information.

I understand that the Notice of Privacy Practices may be revised from time to time, and that I am entitled to receive a copy of any revised Notice of Privacy Practices. I also understand that a copy or summary of the most current version of The Practice's Notice of Privacy Practices in effect will be posted in the reception area.

I understand that I have the right to ask that some or all of my health information not be used or disclosed in the manner described in the Notice of Privacy Practices, and I understand that The Practice is not required by law to agree to such requests.

Without your approval, we cannot release any medical information to spouses, family or friends. Please list the names of those you would like listed as being involved in your healthcare, as well as any restrictions regarding their involvement. This information can be changed or revoked with your permission at any time.

Name:	DOB:
Relationship:	Phone:
Restrictions:	
By signing below, I agree that I have reviewed and un	aderstand the above information.
Patient (or Representative and relationship to patient)	 Date

Michael P. Gardner, MD Ethan B. Fram, MD

19260 SW 65th Ave. Suite 310 Tualatin, OR 97062 **Phone**: 503-692-1200 **Fax:** 503-692-1220

We are located on the campus of Legacy Meridian Park Hospital In Medical Plaza 2 on the 3rd floor, Suite 310

